



## AGENDA:

**Title of Meeting: Transformation Board**

**Time, Date: 16.00 – 17.30, 20 October 2015**

**Venue: Conference Room A, Jubilee House, John Smith Drive, Oxford Business Park South, Oxford OX4 2LH**

		<b>Paper</b>	<b>Presenter</b>	<b>Time</b>
1.	Welcome and matters arising	Verbal	Stuart Bell	16.00
2.	Minutes of the previous meeting	1	Stuart Bell	16.05
3.	Oxfordshire devolution bid	2 and 3	David Smith and Jonathan McWilliam	16.10
4.	Way forward: <ul style="list-style-type: none"> <li>• approach, including workshop</li> <li>• stakeholder engagement and consultation</li> <li>• work streams, e.g. <ul style="list-style-type: none"> <li>– high users of services in particular geographical areas</li> <li>– service redesign</li> <li>– enabling functions – IT; workforce</li> </ul> </li> </ul>	Discussion 4	All	16.30
5.	Transformation programme Phase 1: Draft out-of-hospital strategy	Presentation	Joe McManners	16.40
6.	Support for the programme and resourcing <ul style="list-style-type: none"> <li>• Programme Director appointment</li> <li>• Communications and Engagement Lead appointment</li> <li>• Workstream leads appointment</li> <li>• Co-ordination and support</li> </ul>	Verbal	All	17.35
7.	Developing local Estates Strategies Department of Health letter	5	Lukasz Bohdan	17:15
8.	Any other urgent business	Verbal	All	17.25



### Dates of future meetings

<b>Date</b>	<b>Time</b>	<b>Venue</b>
17 November 2015	17.00 – 18.30	Conference Room A, Jubilee House
15 December 2015	17.00 – 18.30	Conference Room A, Jubilee House
26 January 2016	17.30 – 19.30	Conference Room A, Jubilee House
23 February 2016	17.30 – 19.30	Conference Room A, Jubilee House
29 March 2016	17.30 – 19.30	Conference Room A, Jubilee House