

## AGENDA:

**Title of Meeting: Transformation Board**

**Time, Date: 17.30 – 19.30, 17<sup>th</sup> May 2016**

**Venue: Conference Room A, Jubilee House, John Smith Drive, Oxford Business Park South, Oxford OX4 2LH**

		<b>Action / Decision Required</b>	<b>Paper</b>	<b>Presenter</b>	<b>Time</b>
1.	Welcome and matters arising <ul style="list-style-type: none"> <li>Welcome to Carol and Helen</li> </ul>		Verbal	Stuart Bell	17.30
2.	Notes of the previous meeting	For information		Stuart Bell	17.45
3.	STP Update	For information	Verbal	David Smith	17.55
4.	Programme Director Update <ul style="list-style-type: none"> <li>Programme Plan timeline</li> <li>Transformation Programme budget</li> <li>Governance &amp; Decision Making for STP and Public consultation incl. NHS England Assurance Framework</li> <li>Clinical Senate – Approving the Clinical Case for Change</li> <li>Service Redesign and Locality Plan update</li> </ul>	Note progress to date and agree next steps	Presentation Presentation  1  2  Presentation	Damon Palmer	18.00

		<b>Action / Decision Required</b>	<b>Paper</b>	<b>Presenter</b>	<b>Time</b>
5.	Update on Emerging Public Consultation work	Note progress to date and agree next steps	3	Andrew Dickinson	18:30
6.	Update on our Comms & Engagement plans for Stakeholder engagement & public consultation, including forthcoming events	Note progress to date and agree next steps	Verbal	Corrine Yates	18:45
7.	Feedback from the Quality & Safety working Group	Note progress to date and agree next steps	4	Sula Wiltshire	19:00
8.	Feedback from the Finance Analysis working Group	Note progress to date and agree next steps	5	Andy Whiting	19.15

### Dates of future meetings

<b>Date</b>	<b>Time</b>	<b>Venue</b>
14 June 2016	17.30 – 19.30	Conference Room A, Jubilee House
26 July 2016	17.30 – 19.30	Conference Room A, Jubilee House
23 August 2016	17.30 – 19.30	Conference Room A, Jubilee House
13 September	17.30 – 19.30	Conference Room A, Jubilee House
25 October 2016	17.30 – 19.30	Conference Room A, Jubilee House
15 November 2016	17.30 – 19.30	Conference Room A, Jubilee House
13 December 2016	17.30 – 19.30	Conference Room A, Jubilee House
17 January 2017	17.30 – 19.30	Conference Room A, Jubilee House
14 February 2017	17.30 – 19.30	Conference Room A, Jubilee House
21 March 2017	17.30 – 19.30	Conference Room A, Jubilee House
25 April 2017	17.30 – 19.30	Conference Room A, Jubilee House
23 May 2017	17.30 – 19.30	Conference Room A, Jubilee House
27 June 2017	17.30 – 19.30	Conference Room A, Jubilee House