

**AGENDA:**

**Title of Meeting: Transformation Board**

**Date: Tuesday, 26<sup>th</sup> July 2016**

**Time: 17.30 – 19.30**

**Venue: Conference Room A, Jubilee House, John Smith Drive, Oxford Business Park South, Oxford OX4 2LH**

		<b>Action / Decision Required</b>	<b>Paper</b>	<b>Presenter</b>	<b>Time</b>
1.	Welcome and apologies		Verbal	Stuart Bell	17.30
2.	Notes of the previous meeting and matters arising	For information	Verbal	Stuart Bell	17.35
3.	Brief Programme Update	For information	Verbal	Damon Palmer	17.45
4.	Transformation Programme Governance: - Decision making timescales - PID -Governance Structure	For decision	Paper	Libby Furness	17.55
5.	Programme Assurance; - Developing the Pre-consultation Business Case (V1 PCBC) - Criteria for evaluating options & proposals	For discussion	Paper	Damon Palmer/Corrine Yates	18.15
6.	Communication and Engagement: - Feedback from recent events (HOSC/All council/MPs/NHSE) - Feedback from roadshows -Preparing for	For information	Paper	Corrine Yates/Damon Palmer	18.30

		<b>Action / Decision Required</b>	<b>Paper</b>	<b>Presenter</b>	<b>Time</b>
	consultation (October)				
7.	AOB			All	19.15
8.	Close			Stuart Bell	19.30

### Dates of future meetings

<b>Date</b>	<b>Time</b>	<b>Venue</b>
23 August 2016	17.30 – 19.30	Conference Room A, Jubilee House
13 September	17.30 – 19.30	Conference Room A, Jubilee House
25 October 2016	17.30 – 19.30	Conference Room A, Jubilee House
15 November 2016	17.30 – 19.30	Conference Room A, Jubilee House
13 December 2016	17.30 – 19.30	Conference Room A, Jubilee House
17 January 2017	17.30 – 19.30	Conference Room A, Jubilee House
14 February 2017	17.30 – 19.30	Conference Room A, Jubilee House
21 March 2017	17.30 – 19.30	Conference Room A, Jubilee House
25 April 2017	17.30 – 19.30	Conference Room A, Jubilee House
23 May 2017	17.30 – 19.30	Conference Room A, Jubilee House
27 June 2017	17.30 – 19.30	Conference Room A, Jubilee House