

MINUTES:

TITLE: Oxfordshire Transformation Board

Held on 23rd May 2017 1000-1200 Conference Room A, Jubilee House

<p>Present:</p> <ul style="list-style-type: none"> - Stuart Bell, Chair (SB) - Simon Angelides, Programme Director (SA) - David Smith (DS) - Andrew Stevens (AS) - Dr Jonathan McWilliam (JMcW) - Rosalind Pearce (RP) - Tony Berendt (TB) - Mark Hancock (MH) - Helen van Oss (HvO) - Andrew Elphick (AE) - Jonathan McWilliam - Kate Terroni (KT) - Cllr Lawrie Stratford (LS) - Peter Clark (PC) <p>Attending:</p> <ul style="list-style-type: none"> - Libby Furness (LF) - Ally Green (AG) <p>Apologies:</p> <ul style="list-style-type: none"> - Dr Joe McManners (JMCM) - Diane Hedges (DH) - Ben Riley (BR) - Cllr Ian Hudspeth (IH) - Dr Paul Roblin (PR) - Bruno Holthof (BH) - Lucy Butler (LB) - Helen Shute (HS) - John Black (JB)

		Action
1.	Chair's Introduction and Quoracy/Declarations of Interest SB chaired the meeting	
2.	Previous Minutes/ Action and Agreement Log Corrections to minutes – to note:	

	<ul style="list-style-type: none"> • March 2017 meeting Helen van Oss apologies and to note Anita Higham attending • To note the national change STP now called Sustainability and Transformation Partnerships <p>The minutes, subject to the corrections, were agreed.</p> <p>Matters arising:</p> <p>Over the Border Engagement- SA outlined that in terms of joint commissioning decisions we needed to map the flow of patients registered with other CCG GPs that are coming into Oxfordshire for services. If the numbers are more than 10% of commissioned activity this is significant and triggers consideration of joint commissioner support.</p> <p>Consideration is being given to the forming of a Joint Committee. DS writing to bordering CCG's to get their feedback.</p> <p>PC advised that the new OCC HOSC, once established, might want to consider whether it wants to convene a joint HOSC with over the border colleagues. PC asked to be copied into any over the border letters</p> <p>Phase Two templates – LF to circulate list of templates</p>	<p>DS</p> <p>LF</p>
<p>3.</p>	<p>Communication and Engagement Update</p> <p>Phase One Consultation Report - to be published in advance of a special CCG Board Meeting on 20th June where the CCG Board will meet in public to receive and consider the content of the report.</p> <p>AG reported over 10,000 responses to the consultation of which there were 646 completed surveys. More than 1,400 people attended the public events and more people were engaged through meetings with smaller interest groups.</p> <p>The Board at its meeting on 20th June will note any additional work underway or needed to underpin the recommendations upon which the Board will make decision at its 10th August, 2017 meeting.</p> <p>Phase Two Engagement - AG outlined a 10-12 week plan for engaging with stakeholders and the public on the Phase Two transformation plans and the Clinical Working Group Long Lists. The work will begin with a launch event and will conclude in September with a final event involving clinicians and the public.</p> <p>It was noted that this work will run in parallel with the final stages of Phase One decision making. The CCG has taken legal advice on the risks of running in parallel.</p>	

	<p>Following discussion of the risks and benefits of running in parallel SB noted that the consensus view of members of the Transformation Board was that Phase Two engagement should begin in July 2017.</p> <p>RP strongly recommended that Phase Two Consultation was a joint health and social care consultation as so many of the service changes in Phase Two have implications for both health and social care.</p>	
4.	<p>Oxfordshire County Council Update – Oxfordshire reflected the national trend with a swing to the Conservatives and has a new Conservative administration. The next step is to appoint a leader for the Council.</p> <p>Many of the councillors have changed their portfolios and Cllr Lawrie Stratford was welcomed to the Transformation Board as the new Health and Social Care lead.</p> <p>The work on developing a Unitary Council has been postponed until after the General Election on 8th June.</p> <p>A new HOSC is being formed and members will need to vote in their Chair.</p>	
5.	<p>Programme Director Update – SA referred to the content of paper 2 and noted that Oxfordshire has a big Transformation Programme underway with two re-configurations being run together.</p> <p>Parking Surveys- SA reported that Healthwatch have been commissioned to provide a qualitative survey of patient experience of their journey to OUH sites. Mott MacDonald have also been commissioned to undertake a quantitative survey of arrival on site to entering an OUH building as a means of quantifying the impact of parking on peoples journey time. Both reports will inform necessary mitigations and decision making.</p> <p>Clinical Working Groups – Transformation Board asked for a write up of the interdependencies between the Phase Two long list proposals across the clinical workstreams. They asked for a 1 page outline of the interdependencies for each of the Clinical workstreams for the next meeting</p> <p>RP queried how public involvement was being factored into the work that the Clinical Workstreams are undertaking. The CCG is establishing a Stakeholder Reference Group and there will be focus groups for testing Clinical Workstream during the engagement phase. RP asked that a proposal to have patient representatives on each of the Clinical Workstreams be considered.</p>	<p>CW</p> <p>SA/CW</p>
6.	<p>BOB Update – SB reported that STPs are becoming permanent structures in the NHS and that the partnerships are being directed to 'get on and deliver'.</p>	

	Accountable Care Organisations (ACO's) are moving forward in Berkshire and Buckinghamshire. Oxfordshire is not progressing an ACO at the moment.	
7.		
8.	Any Other Business None	
9.	Date of Next Meeting The next Transformation Board meeting will be held on 27th June 5.30pm – 7.30pm at Jubilee House	

DRAFT