
MINUTES:

TITLE: Oxfordshire Transformation Board

Held on 17 October 2017 1630-1830 Conference Room A, Jubilee House

Present:

- Stuart Bell, Chair (SB)
- Simon Angelides, Programme Director (SA)
- Dr Jonathan McWilliam (JMcW)
- Daniel Leveson (DL)
- Kate Terroni (KT)
- Diane Hedges (DH)
- Peter Clark (PC)
- Helen van Oss (HvO)
- Ben Riley (BR)
- Mark Hancock (MH)
- Rosalind Pearce (RP)
- Andrew Elphick (AE)
- John Black (JB)
- Dr Joe McManners (JM)
- Andrew Burnett (ABu)
- Ali Loftus-Hills (ALH)

Attending:

- Libby Furness (LF)
- Julie Dandridge (JD)
- Dominic Hardisty (DHa)
- Clare Winch (CW)
- Jane Kershaw (JK)
- Penny Thewlis (PT)
- Robert Winkfield (RW)
- Ros Alstead (RA)
- Eddy McDowall (EM)
- Karen Fuller (KF)
- Benedict Leigh (BL)

Apologies:

- David Smith (DS)
- Tony Berendt (TB)
- Lucy Butler (LB)
- Paul Roblin (PR)
- Cllr Lawrie Stratford (LS)
- Bruno Holthof (BH)
- Cllr Ian Hudspeth (IH)
- Will Hancock (WH)

1.	<p>Chair's Introduction and Quoracy/Declarations of Interest</p> <p>The extra attendees invited for CQC presentation discussion (item 2) were welcomed by the chair.</p> <p>The meeting was quorate.</p>	
2.	<p>CQC Review Presentation</p> <p>JT introduced the work and outlined the revisions that had ben made to the presentation following feedback at last month's meeting. RW leading on this work took notes of the comments.</p> <p>KT reminded the Board that we are still in the preparation phase but that the CQC will arrive in week 5 - W/B 20/11/17. The key week will be 27th November 2017.</p> <p>Following the review CQC will provide a draft report in the New Year.</p> <p>KT was concerned that Oxfordshire didn't have a well socialised Single Overarching Vision that staff and partners would be able to describe. SAn was asked to work with a small group to review Oxfordshire's vision and agree the range of transformation work that is planned, being developed or implemented to deliver an Oxfordshire Vision.</p> <p>KT and RW to advise if time will be needed at the November Board for further discussion and refinement of the presentation</p>	<p>Action: SAn</p> <p>Action: KT,RW</p>
3.	<p>Previous Minutes/ Action and Agreement Log</p> <p>The minutes were agreed as correct.</p> <p>Matters arising:</p> <p>RP to share her concern with colleagues about the lack of public engagement at BOB level and report back to Transformation Board</p> <p>SB, SAn noted that they were now invited to meet with OUH Board in January 2018.</p> <p>SAn noted that agreement of the scope for Urgent and Emergency Care would now be resolved through a System Change Workshop to be held on 5th December 2017.</p>	<p>Action: RP</p>

4.	<p>Oxfordshire Primary Care Locality Plans</p> <p>JD provided a presentation on the development of Primary Care Locality Plans across Oxfordshire. The Locality Plans have 2 objectives:</p> <ul style="list-style-type: none"> • To address the pressures faced by General Practice and ensure the sustainability of Primary Care • To align the ambition in each of the localities with the transformation plans being developed in Phase Two <p>The Locality Clinical Directors are leading on this work that is linked to the national Primary Care Framework. First drafts of the plans have been developed and themes emerging have been mapped.</p> <p>OCCG will undertake a public engagement exercise and the feedback will help to shape the plans further.</p> <p>Workforce is a key issue across Primary Care in Oxfordshire mirroring the national picture of pressures faced by General Practices.</p> <p>RP noted that the plans look good from a Primary Care perspective but commented that people will be concerned about their local hospitals and healthcare provision and what these plans mean for them.</p> <p>SB noted that it was not obvious how the ambition in the Locality Plans fit with the rest of what is happening across Oxfordshire. It was agreed that we need to ensure that things are not set off in Primary Care that are at odds with other things e.g. Phase Two plans</p> <p>BR was interested in how the content of the plans were being prioritised recognising that there is not enough money to fund all of the things Localities might want to do. ABu noted that this was a difficult task and that getting the balance between those things that are common across the plans whilst acknowledging local issues is one that OCCG has to work through. ALH noted that for the moment these remain dynamic documents.</p> <p>SB asked JD to come back to the December Board meeting to say more about the alignment of these plans with the wider transformation and Phase Two plans.</p>	<p>Action: JD, LF</p>
5.	<p>BOB Update</p> <p>Interviews have been held for the interim BOB lead. The outcome of the interviews will go to Simon Stevens and Jim Mackie before it is published.</p>	

6.	AOB None	
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Date of Next Meeting	Time	Venue
19 December 2017	1630-1830	Conference Room A, Jubilee House
16 January 2018	1630-1830	Conference Room A, Jubilee House